

BEAVERDALE FARMERS MARKET - 2018 Vendor Application

DATES: Tuesdays, June 5 - September 11, 2018 / 4:00-7:30 PM

LOCATION: 4100 - 4200 Urbandale Ave., Des Moines, IA 50310

(Urbandale Avenue, between Beaver Avenue & 42nd Street)

Name: _____

Business Name: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Phone (Daytime): _____ (Evening): _____

Cell Phone: _____

E-mail: _____

Social Security Number or Sales Tax Permit Number: _____

Applications CANNOT be accepted without a tax identification number.

Please mark your primary product category:

Produce _____ Plants/Flowers _____ Baked Goods _____ Crafts _____ Beaverdale Business _____

Prepared foods (please describe and attach menu):

Other (please describe):

- | | |
|---------------------------------------|---|
| _____ Fresh fruits | _____ Iowa Homemade Baked Goods |
| _____ Fresh vegetables and herbs | _____ Iowa Homemade Bread |
| _____ Certified Organic produce | _____ Iowa-Produced Specialty Food Products |
| _____ Plants and flowers | _____ Beaverdale Business: _____ |
| _____ Honey, maple syrup, jams, jelly | _____ Processed-Value added Farm Products |
| _____ Dairy products | _____ Craft: Specific description _____ |
| _____ Poultry and meat products. | _____ Prepared foods |
| _____ Eggs | _____ Other _____ |

Vendors must request and receive written approval from BFM before adding mid-season inventory. BFM reserves the right to limit inventory to be sold at the Beaverdale Farmers Market.

Indicate whether you would like to be a full season or occasional vendor:

- _____ Full Season Vendor \$300 (15 Weeks) (10x10 space)
- _____ Half Season Vendor \$150 (8 weeks) (10x10 space)
- _____ Full Season Vendor \$400 (10x20 space)
- _____ Occasional Vendor \$25* (10x10 space) *\$25 per market day, minimum of 2 days
- _____ Full Season Craft Vendor \$250 (10x10 space)
- _____ Occasional Craft Vendor (\$20 per market day, minimum of 2 days (10x10 space)
- _____ Full Season Vendor with space larger than 10x20 – Reviewed by Board

If you would like to be an occasional vendor or half season vendor, indicate your dates:

Type of vehicle/trailer you will bring to the market: _____

WIC certification number (if applicable): _____ Years certified in WIC: _____

I request approval of an external power source (Note make, model, size) _____

Please include the following with your 2018 registration:

- _____ Completed Farmers Market Application and Signed Vendor Rules
(Include full menu if a prepared food vendor)
- _____ Current Certificate of Liability Insurance
- _____ Health Inspection Permit (required for prepared foods vendors only)
- _____ Product Photographs (required for craft vendors only)

Space preference is NOT guaranteed.

BFM reserves the right to assign locations to ALL farmers market vendors.

Application must be received by March 15th via e-mail or mail.

If you are selected as a vendor, you will be notified the week of April 1, 2018.

Full payment for all vendors is due by April 30, 2018.

PLEASE READ, SIGN AND DATE

By renting a space at the Beaverdale Farmers Market, all vendors agree not to hold BFM, its members, staff, or board of directors responsible for damage of any kind. Vendors assume all responsibility for the operation of their booth, and any damages or injuries that may occur in that area during normal hours of market operation or from consumption of products or goods. This includes all lawsuits, demands and claims including court costs, legal fees, and damages. Vendors are also responsible for any loss or damages BFM may incur on their behalf including, but not limited to court costs and attorney fees. All merchandise will be handled and displayed at the vendor's risk and BFM assumes no responsibility for theft, accident or natural disaster.

The undersigned agrees to indemnity and hold any sponsors of the Beaverdale Farmers Market harmless in regard to all liability for any damages to personal property, for any loss of life or personal injury or theft of property that may be sustained in connection with this event. I further give approval for BFM, the Beaverdale Neighborhood Association or the Beaverdale Betterment Coalition, to use photographs taken at this event, which might include my work, for publicity purposes.

I HAVE READ THE BEAVERDALE FARMERS MARKET VENDOR RULES AND AGREE TO THE TERMS.

Signature: _____ Date: _____

Applications must be signed and dated to be accepted.

Mail documentation to:

Beaverdale Farmers Market

2215 – 32nd Street

Des Moines, IA 50310

Email: info@beaverdalefarmersmarket.org

Contact Us:

Website: www.beaverdalefarmersmarket.org

E-Mail: info@beaverdalefarmersmarket.org

Phone: 515-650-1652 (Jane, vendor coordinator)

RESOURCES:

Iowa Department of Agriculture & Land Stewardship (Nutrition) Paul Ovrum (515) 242-6239

Iowa Department of Inspections and Appeals (Food & Consumer Safety Bureau) (515) 281-6538

Iowa Department of Revenue & Finance (Tax Questions) (515) 725-0259

United States Department of Agriculture (SNAP Benefits) 877-823-4369